

## Re-Entry Procedure

There are few messages our students receive as strong as “you cannot be in this classroom right now.” The first interaction a student has when returning to the classroom, no matter how brief their time away, should be one that demonstrates the adult’s commitment to assisting the student in rejoining the classroom community.

Please welcome students back into the classroom after a break/refocus/suspension using the following protocol.

**1. Welcome the student back enthusiastically.**

- “It is so great to have you back in class today.”
- “I missed you! Our classroom just isn’t the same without you in it.”
- “I am so happy to have you back in our circle.”

**2. Ask the student if there is anything they need from you.**

- “Is there anything you need from me to stay on track for the rest of the day?”
- “Is there anything I should know before we get you back to your learning?”
- “What can I do to make coming back into the classroom easier?”

**3. Let the student know if there is anything you need from them.**

- “Would you mind changing seats while we get you resettled?”
- “Can you commit to upholding our classroom values?”
- “There is still a bit of a mess from the papers thrown earlier. Would you be able to pick those up before heading to your seat?”

**4. Give the student a concrete next step to rejoin the classroom community.**

- “While you were out, we started our math lesson. Take out your workbook and turn to page 38. I will check in with you in five minutes to see if you are caught up.”
- “I’m going to need someone to help me pass out materials for the next activity. Will you be my helper?”
- “We just started working on a small group project. Why don’t you go join Table 4? I’ll come check in with you in five minutes to make sure you are caught up.”